

Borger Intermediate School 2023-2024

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Appendix to the Borger ISD Student Handbook

BORGER INTERMEDIATE SCHOOL MISSION STATEMENT

The mission of Borger Intermediate School is to provide a quality education in a safe and nurturing environment which prepares our students to be responsible and productive citizens.

<http://www.borgerisd.net/bis/index.htm>

Principal - Melissa Purcell
Assistant Principal-Noemy Favela
Counselor-Shea Shackelford
Nurse-Cheyenne Tracy
Nurse Assistant-Jessica Hiberd

Borger Intermediate School

5th Grade Class Schedule

7:45 - 8:15	Professional Development for Staff
8:15 - 9:02	First Period
9:06 - 9:53	Second Period
9:57 - 10:44	Third Period
10:48 - 11:18	Lunch
11:18 - 11:38	RTI
11:42 - 12:29	Fourth Period
12:33 - 1:20	Fifth Period
1:24 - 2:11	Sixth Period
2:15 - 3:02	Seventh Period
3:06 - 3:45	Eighth Period

Borger Intermediate School

6th Grade Class Schedule

7:45 - 8:15	Professional Development for Staff
8:15 - 9:02	First Period
9:06 - 9:53	Second Period
9:57 - 10:44	Third Period
10:48 - 11:35	Fourth Period
11:39 - 12:09	Lunch
12:09 - 12:29	RTI
12:33 - 1:20	Fifth Period
1:24 - 2:11	Sixth Period
2:15 - 3:02	Seventh Period
3:06 - 3:45	Eighth Period

Borger Intermediate School

Early Release Class Schedule

5th Grade

08:15 - 08:45 First Period

08:48 - 09:16 Second Period

09:18 - 09:47 Third Period

09:50 - 10:20 Fourth Period

10:24 - 10:54 Lunch

10:57 - 11:27 Fifth Period

11:30 - 11:58 Sixth Period

12:01 - 12:30 Seventh Period

Borger Intermediate School

Early Release Class Schedule

6th Grade

08:15 - 08:45 First Period

08:48 - 09:16 Second Period

09:18 - 09:47 Third Period

09:50 - 10:20 Fourth Period

10:24 - 10:54 Fifth Period

10:57 - 11:27 Lunch

11:30 - 11:58 Sixth Period

12:01 - 12:30 Seventh Period

Borger Intermediate School

Late Start Bell Schedule

5th grade

Period	Time	Minutes
1st— Study Hall & Arrival	10:00-10:36	36 min.
2nd	10:40-11:13	33 min.
Lunch	11:17-11:47	30 min.
3rd	11:51-12:21	30 min.
4th	12:25-12:55	30 min.
5th	12:59-1:29	30 min
6th	1:33-2:03	30 min.
7th	2:07-2:37	30 min.
8th	2:41-3:11	30 min.
1st	3:15-3:45	30 min.

Borger Intermediate School

Late Start Bell Schedule

6th grade

Period	Time	Minutes
1st— Study Hall & Arrival	10:00-10:36	36 min.
2nd	10:40-11:13	33 min.
3rd	11:17-11:47	30 min.
Lunch	11:51-12:21	30 min.
4th	12:25-12:55	30 min.
5th	12:59-1:29	30 min.
6th	1:33-2:03	30 min.
7th	2:07-2:37	30 min.
8th	2:41-3:11	30 min.
1st	3:15-3:45	30 min.

AWARDS AND HONORS

Borger Intermediate School will acknowledge academic achievement by publishing a list of students who qualify for the Honor Roll each six weeks. Students who qualify for the Honor Roll each six weeks will be honored at the end of the year. Good Citizenship Awards will also be presented annually to those students who exhibit the best attitudes toward learning, follow the school rules, get along with others, have good attendance records, and regularly practice the Golden Rule. Perfect Attendance Awards will be given to students who have no recorded absences for the year (extracurricular absences for UIL events, stock shows, etc. are not considered absences).

PERFECT ATTENDANCE

Students are encouraged to attend school every day throughout the calendar school year. Students who attend school without any absences may receive perfect attendance rewards after each six weeks.

FUN DAYS

Responsible behavior is important in all that we do each day. To honor those students who exhibit good citizenship, we will have reward days (Fun Days) during the year. These activities are open to all BIS students who have shown a respect for the rules of the school and for teachers and fellow students. Behavior, attendance, attitude, and respect for others are all considered when determining the qualification of students to participate.

Students with chronic behavior and attendance problems will not be allowed to participate in fun activity days. On those days, they will be required to remain in class and complete assignments while the other students are involved in the fun day.

Students will be eligible to participate unless they have patterns of misbehavior. If the disciplinary actions listed below are on a student's record, he or she will likely not be able to participate in fun day activities. The decision of the Principal is final, and no appeals will be allowed.

1. Multiple Recess Detentions
2. Multiple After-School Detentions
3. Saturday School Assignments
4. In-School Suspension (ISS)
5. Out-of-School Suspension (OSS)
6. Excessive Unexcused Absences
7. Excessive Tardiness
8. DAEP Placement
9. Academic Assignments Not Completed at Time of the Fun Activity

TARDIES

Regular school attendance is vital to a student's academic success. At BIS, being here and being here on time is a big deal! Students who are chronically late to school miss some of the most important instructions of the day. Sometimes being late is unavoidable, but it is important for parents to have their children at school, ready to learn from the beginning bell at 8:15 every morning.

To encourage students to be at school on time and in class when the bell rings each period of the day, we have developed disciplinary procedures. During the first two weeks of school, tardies are not counted. We do this to allow the students to get used to getting up early again after sleeping late all summer and to learn to get to their classes on time.

Beginning the third week of school though, tardies will have consequences, including, but not limited to recess detention, lunch detention, and other loss of privileges.

Hopefully, because your child knows these rules concerning tardiness, you will not have problems getting him or her up and ready for school in the morning. Many parents have said that this is a valuable tool for them at home.

RELEASE OF STUDENTS FROM SCHOOL

Because class time is important, doctor's appointments should be scheduled, if possible, at times when the student will not miss instructional time.

A student who will need to leave school during the day must follow the campus sign-out procedures before leaving the campus. Otherwise, a student will not be released from school at times other than at the end of the school day.

Unless the principal has granted approval because of extenuating circumstances, a student will not regularly be released before the end of the instructional day; this would also include an early release for lunch. If a student becomes ill during the school day, the student should receive permission from the teacher before reporting to the school nurse. The nurse will decide whether the student should be sent home and will notify the student's parents.

RELEASING STUDENTS

Parents should pick up students inside of the main office. This allows the school to properly check the identity of the parent and ensure the safety of the student. Parents who call beforehand to notify the school will still be required to pick up students in the main office. Students will not be released to a parent or guardian unless they enter the building.

VISITOR CHECK-IN

All parents and other visitors need to go to the school office and check in through the visitor management system using a photo ID. The system allows us to produce visitor badges, monitor volunteer hours, and electronically check all visitors against registered sexual offender databases. We are doing this to help make your school safer for everyone.

STUDENT DROP-OFF, ENTRANCE, EXIT, AND PICK-UP LOCATIONS

It is recommended that BIS students be dropped off directly in front of the BIS Building (next to the track and football field entrance) each morning. Students will walk down the sidewalk on the north side of the building and gather on the white top area between the building and the gym.

All students will enter the building through the east end doors. In the morning, students are not allowed to enter through the front doors by the office unless they are accompanied by a parent. On cold and wet weather mornings, students will be allowed to enter through the front doors and proceed down the hall to the gym.

Students who eat breakfast may be dropped off at the cafeteria entrance on the southwest corner of the Middle School. After finishing, they will exit through the same doors and walk on the front sidewalk to the Intermediate School. They should then walk on the sidewalk on the north side of BIS around to the white top area between the building and the gym. On cold and wet weather mornings, students will be allowed to walk through the hall to the 5th Grade gym.

After school, students being picked up by parents will exit the building out the front doors on the west side. It is suggested that they be picked up in front of the building in the parking/drive area.

Students walking home or riding a bus should exit the building through the east end doors. Bus riders will immediately walk between the Middle School and the Middle School Gyms to the bus area on the south side of the Middle School and get on the buses.

STAAR (State of Texas Assessments of Academic Readiness)

The State of Texas Assessments of Academic Readiness (STAAR) is the criterion-referenced state assessment program. In addition to routine tests and other measures of achievement, students at certain grade levels will take state-mandated tests in the following subjects:

- Mathematics, annually in grades 5-6
- Reading, annually in grades 5-6
- Science in grade 5
- Any other subject and grade required by federal law

STAAR Alternate, for students receiving special education services, will be available for eligible students as determined by the student's ARD committee.

HOMEWORK

BIS students can expect to have homework assignments only if they do not complete their work in class during the allotted class time. BIS will continue to utilize the ZAP (Zeros Aren't Permitted) program this year. Students who do not complete homework assignments will be kept after school to finish the work. (See ZAP for more details).

ZERO'S AREN'T PERMITTED (ZAP)

ZAP is a program that will be utilized to ensure that students make up and turn in missing homework assignments. If a student does not turn in a homework assignment, the teacher will assign a ZAP to that student. If the student does not return their homework the following day after being zapped, they will be required to complete the work after school.

BEHAVIOR, DISCIPLINE, & EXPECTATIONS FOR BIS STUDENTS

We expect our students to be self-disciplined and to follow school rules without incident. However, children sometimes need help in learning self-discipline and self-control. When a student misbehaves at school or at a school related activity, it is the responsibility of the teachers and administrators to intervene and take necessary actions to help the student correct his or her behavior. This means that students will face consequences for breaking the rules. The purpose of consequences is not to simply punish the student, but to teach him or her that there are standards of conduct that must be adhered to, and that if he or she will not exercise self-control, the school will have to intervene.

Vaping (e-cigarettes), tobacco, & alcohol.

Any student in possession of a vape, tobacco, or alcohol on school grounds will automatically receive DAEP along with the possibility of criminal charges for the Class C offense of possession of tobacco, vapes (e-cigarettes), or alcohol from the School Resource Officer.

BULLYING

We are concerned about bullying and want to insure as much as possible that students are able to attend school without the worry or threat of being bullied. When bullying is occurring, we want to know about it so that we may intervene. You may report it to an administrator or counselor or use the bully reporting page through the BISD website at [Borger ISD Bullying Report](#)

Not all conflict between students is considered to be bullying. There is a difference between an isolated incident of misbehavior and actual bullying. We will investigate all complaints of bullying and seek to stop it when it is occurring. We want parents to know that BIS has a process for this and with your help we will do everything in our power to eliminate bullying from your student's school experience.

ASSEMBLY PROGRAMS

Borger Intermediate School will periodically hold assembly programs. Some assembly programs consist of student talent and others are special programs presented by outside sources. Parents are always welcome to attend. Courtesy and basic good manners are expected from all students, giving respect and attention to the speaker or participants in the program. Repeatedly failing to follow rules may result in a student being required to report to a designated room during all assemblies. Assembly rules are as follows:

- 1) Enter the Auditorium or Gym quietly and remain quiet.
- 2) Follow the teacher's directions regarding where to sit.
- 3) Listen carefully.
- 4) When the leader asks for your attention, stop talking.
- 5) Have a positive attitude toward the speaker or performer(s). Never "boo" or heckle in anyway.
- 6) Students shall remain seated and wait for instructions from teachers to leave when the assembly is over.

SAFETY DRILLS (FIRE, TORNADO, AND LOCKDOWN)

The most important thing for students to remember during all safety drills is that they should remain calm and quiet. Teachers are responsible for giving instructions to students during drills and it is necessary for students to remain quiet in order to be able to hear and follow those instructions.

Fire Drill

Loud Pulsating Buzzer	Exit the classroom and the building quickly and quietly; leave the classroom door open
Administrator Signal	Re-enter the building and the classroom

Tornado Drill

Announcement	Move quietly but quickly to the designated location in the hall; close the classroom door
Announcement	Return to the classroom

Lockdown Drill

Announcement	Close and lock the classroom door, turn off the lights, and move to the designated "safe" area of the room; be very quiet
Announcement	Return to normal activities

USE OF SCHOOL FACILITIES BY STUDENTS BEFORE\AFTER SCHOOL

Certain areas of the school will be accessible to students before and after school for specific purposes. Students are required to remain in the area where their activity is scheduled to take place. The following areas are open to students before school, beginning at 7:45 am:

- Cafeteria
- White top between the building and the gym
- Gym on bad weather days

Unless the teacher or sponsor overseeing the activity gives permission, a student will not be permitted to go to another area of the building or campus.

After dismissal from school in the afternoon, and unless involved in an activity under the supervision of a teacher, students must leave the campus immediately.

BIS STUDENTS ATTENDING BORGER BULLDOG VARSITY FOOTBALL

We want BIS students to support the Borger Bulldogs and enjoy the excitement surrounding high school football by attending games at Bulldog stadium. We only ask that parents and students comply with the following guidelines in order to make that experience fun and safe:

BIS students who attend varsity football games of the BHS Bulldogs are required to sit with their parents or other adults designated by their parents. They can sit in the BIMS section of the stands but must stay seated during the game. Because of safety concerns, no students are allowed to play under the bleachers or in any other area of the Bulldog Stadium, including the track or football field, without the express permission of the BISD administrators on duty.

UIL EVENTS

All students are encouraged to participate in UIL Academics. Practices and tryouts will begin in September. Teams will be chosen in October. The District UIL Academic Meet will be held in November. UIL events in which BIS students participate are:

- **Art** – identify great works of art and their artists
- **Chess**
- **Dictionary Skills** – answer questions by using a dictionary
- **Listening** - analyze and evaluate a speaker's message critically
- **Maps, Graphs, and Charts**- find information from maps/graphs/charts
- **Music Memory**- identify great works of music and their composers by listening to recordings
- **Number Sense**- make decisions based upon quick mental mathematical calculations
- **Oral Reading**- prepare and perform a dramatic poetry reading
- **Ready Writing**- use a variety of forms to write according to a prompt
- **Spelling**- spell words using the rules of the English language, definitions, and knowledge of root words
- **Social Studies**

LUNCH/CAFETERIA RULES

Behavior Walking to the Cafeteria

1. Students will walk quietly to the cafeteria. BMS classes will still be in session.
2. Students are to stay in line and not attempt to get ahead of other students.
3. Students observed trying to get ahead in line will be asked to go to the very back of the line and be last to enter the cafeteria.

Line Behavior

1. The student should get into a line upon entering the cafeteria.
2. No student should sit and wait for the lines to shorten.
3. Once in a line the student should remain in that line unless permission is given to change.
4. No line hopping or cutting in line and no visiting on the way to get into line is allowed.

Table Behavior

1. All students will sit with their class – no saving seats.
2. There should only be 12 students at a table (six on each side). If there are more than 12, the last one to sit down will be asked to move.
3. Once seated at a table the student should remain seated until given instructions to empty a tray. Students may get up to grab additional food or use clean up equipment. After getting up for any reason students should return to the same seat at the table.
4. Students should remain seated until dismissed to leave the cafeteria - no table hopping to visit and no walking around to different tables is allowed.
5. Students are not allowed to push, shove, or hit other students or to touch other students' trays or food while seated at the table. Keep your hands and feet to yourself.

Noise in the Cafeteria

1. Noise and talking should be kept to a minimum in the cafeteria.
2. There should be no yelling or loud talking.
3. Students should talk at the same level that they use in the classroom.

Waste

1. Students should place all waste in the proper receptacle.
2. There should be nothing left on the floor or tables.

Dismissal from the Cafeteria

1. When students are dismissed from the cafeteria they should leave in an orderly fashion and exit the outside doors.
2. On cold days students will leave the cafeteria and proceed down the hall in a single line, one behind the other.
3. Students are not to talk as they go down the hall. Classes are in session and should not be disturbed by noise in the hall.
4. There should be no pushing, no shoving, no jumping on each other, and no hitting.

Behavior Outside

1. Students are to walk, not run, on the sidewalk back to the front entrance of BIS.
2. It is not a race, so students should not try to get in front of students ahead of them.
3. Horseplay such as jumping on each other, pushing each other, or wrestling is not allowed.

STUDENT LUNCH/BREAKFAST CARDS

BIS students will have an ID Cards issued at the beginning of the year. The ID card is for Lunch and will be kept in the teacher's classroom that takes them to lunch. Students are required to return their lunch cards to their teachers after lunch. Students are not to remove this card from the cafeteria. If a student loses the card,, another one must be purchased. Replacement cards are \$2.00 each. If students follow the rules regarding ID cards and do not take them home or keep them in their lockers, they will not have to pay to replace them. **In addition to having to purchase replacement cards, students will have to go through the lunch line last and may be assigned to detention for repeatedly not having their ID cards when going to lunch.**

BRINGING OUTSIDE FOOD FOR LUNCH

Parents and grandparents are allowed to provide food from outside sources to their own children and grandchildren. However, state law prohibits bringing food for other children even with the permission of their parents. If you provide food for your children, they are not permitted to share with other students. Students are allowed to bring food and drinks for lunch from home but may not share it with other students. Allowing violations of this law can result in fines for school officials so you will understand why we ask you to cooperate with us in this matter.

Note: Parents may be allowed to provide snacks to their child's class at the end of the day to celebrate a birthday, but permission must be obtained from the teacher and the principal at least three days before the event.

LIBRARY

The Borger Intermediate/Middle School Library serves students with a wide range of ages and maturity levels. The library must provide materials that interest readers ranging from fifth grade through eighth grade. Some literature is labeled "YA" (for Young Adult) meaning it is more appropriate for older students. Fifth graders must have their parents' **written** permission in order to check out books labeled YA. Students may pick up parent permission forms from the campus librarian. These forms must be filled out, signed, and turned in to the Library prior to checking out YA books. Permission to check out YA books may not be given over the phone.

SCHOOL PHONE ANNOUNCEMENTS

Throughout the year phone announcements will be made to parents concerning events, schedule changes, testing dates, or other information. These calls originate here and are then routed through a system in another state. **There is often a five to seven second delay when the calls are made so you may have to wait several seconds before the message actually begins.** When you receive a call from Borger ISD please wait for the message to start before hanging up.

BOX TOPS FOR EDUCATION

The General Mills family of products offers a fundraising program for schools called "Box Tops for Education." Borger Intermediate School participates in that program and is able to fund many different activities beneficial to students and teachers during the school year..

For more information on the Box Tops for Education program sponsored by General Mills, go to their website at <https://www.boxtops4education.com/>

PARENT-TEACHER ASSOCIATION (PTA)

A very important organization at BIS is our Parent Teacher Association (PTA). Borger Intermediate School and Borger Middle School have one PTA for both campuses. The purpose of the BIMS PTA is to promote cooperation between parents and the school in order to achieve the best education possible for students. The PTA also raises funds through spirit sales and candy sales.

We need parents and teachers to join and participate in PTA meetings and activities. Meetings are held once each month in the BIMS Library. If you can be a part of the PTA, you will perform a very important task for your child's school. Membership sign-up information will be sent home with each student at the beginning of the year and also periodically during the year.

WATCH D.O.G.S. (Dads of Great Students)

Borger Intermediate School participates in the **Watch D.O.G.S.** program in which dads, grandfathers, uncles, stepdads, and other adult male figures in our students' lives volunteer to spend at least one day per year helping keep our school a safe place for kids. **Watch D.O.G.S.** dads monitor halls, boys' restrooms, parking lots, playgrounds, the cafeteria, the school grounds, and classrooms.

The program began in Arkansas after a tragic school shooting. Some of the fathers of students in that school wanted to have a presence at the school to make it safer and insure that something like that never happened again. All "dads" have to do is fill out a background check form (this is required of anyone who volunteers at a school) and tell us the calendar day on which they would like to be a **Watch D.O.G.S.** dad. T-shirts, ball caps, sweatshirts, and jackets with the **Watch D.O.G.S.** logo are available for purchase as well. Please notify the school office to volunteer.